

Special Meeting of October 29, 2004
City Hall, 1070 Sixth Avenue, Conference Room 200

CALL TO ORDER 3:50 P.M.

ROLL CALL

COUNCILMEMBERS PRESENT: Warden, Feierbach, Mathewson, Bauer, Metropulos

COUNCILMEMBERS ABSENT: None

Staff Present: Human Resources Director Dolan, City Clerk Cook

Others Present: Bob Murray, Murray & Associates, Executive Search Firm

Discussion and Direction to Bob Murray & Associates, Executive Search Firm, regarding City Manager Search

Bob Murray, Murray & Associates, stated that over the course of the past two days he had met individually with each Councilmember to discuss City Manager profile and the process for selecting a new manager. He noted that challenges for finding a good candidate include the economy and housing costs. He also noted that issues facing the City of Belmont would dictate the most suitable candidate.

Mr. Murray summarized the desirable attributes as compiled from his Councilmember interviews. He reviewed the search process, including the involvement of department heads and the community. He suggested that each Councilmember make an appointment to the citizens' committee, and that this committee evaluate strengths and weaknesses of final candidates, but not to rank them. He noted that this process provides value for the Council's final decision.

Mr. Murray noted that he would provide a draft brochure for Council review, and the closing date for application would be after the holidays. At that time he will screen résumés and recommend five or six for Council to interview.

Council discussion ensued. Council concurred with the process as outlined.

ADJOURNMENT at this time, being 4:20 P.M.

Terri Cook

Belmont City Clerk

Meeting Tape Recorded (but not videotaped)

Tape Number 593